



Maize South Middle School PTO

Meeting Minutes

Meeting date: 9/13/2022 6:00 pm

Meeting started at 6:05 by Jenn Vogts.

In Attendance: Jennifer (Jenn) Vogts, Kelly Haynes Shallon Stockman, Dalayne Wadud, Cort Haynes, Monica Gross and Casie Yowell

Welcome/Introductions

All Attendees introduced themselves.

Mr. Haynes introduced the staff representatives, Monica Gross and Casie Yowell.

Jenn Vogts presented the list of current year board members.

2022-2023 Board Members:

- President: Jenn Vogts
- Apparel: Kelly Haynes
- Secretary: Tabitha Richardson
- Website/Social Media: _____
- Treasurer: Shallon Stockman
- Enrichment/Grant Chair: _____
- Nominating Chair: _____
- Fundraising Chair: _____
- Building Community Chair: Dalayne Wadud
- Principal: Cort Haynes
 - Teacher Reps: Cassie Yowell and Monica Gross

Approve Previous Meeting Minutes

Bylaws & Conflict of Interest Statements

Bylaws need reviewed and approved annual. Proposed revisions to Bylaws to be presented at next meeting.

Committee Reports:

● Spirit Gear/Apparel: Kelly Haynes

- Meet Your Teacher Night sales, August 11: \$4,076.70, (last year = \$4,204.19)
- Online store sales: \$251.00
- Athletic Event sales: \$305.00
- Discussed future items to offer and agreed to purchase lanyards, as the current stock all sold out. Minimum quantity required for order will likely last multiple years.
 - Decided to sell at Parent/Teacher Conferences. Kelly will send out sign up list.
- Mr. Haynes obtained guest wireless access to sell apparel from phones inside the building.

● Grants: Open Position

- Jenn reported that Dana Knight has volunteered to help coordinate grants, but was unable to attend.

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- SMALL GRANTS
 - In the past, full-time teachers have been eligible for a \$75 grant and part-time teachers have been eligible for a \$37.50 grant (50%).
 - Decided to offer \$75 grant to all teachers and counselors for 2022-2023. Casie Yowell is the staff member responsible for coordinating these grants. Casie will distribute information and forms at upcoming staff meetings.
 - Decided to set a deadline of October 15, 2022.
 - LARGE GRANTS/ENRICHMENT GRANTS
 - "Limited number of Large Grants up to \$200 and Enrichment Grants for amounts over \$200." Last Year = \$2,839.76
 - Large grants will be rolled out later this year.

- **Fundraising Opportunities: Open Position**

- School Supplies - Yubbler - \$242.74 credit earned this year - \$764.61 total
- Dillons - \$102.44 on our last quarter
 - Dillons.com/communityrewards, find location and click enroll now, find organization Maize South Middle School PTO #79456
- Carousel Skate Night was Friday, September 26, we had about 145 students attend (up from about 75 last year)! Ms. Ward won the teacher contest! Check and teacher prize is expected to arrive any day.
- All Star Night: Due to behavioral issues last year, All Star is requiring chaperones this year. Last year=\$513.50. Decided to not hold an All Star night this year and consider other options.
- Discussed Fall Fundraiser options. Decided a donation-based fund raiser without sales of product would be best. Do not want to require student participation for reward to avoid excluding disadvantaged students.
- Restaurant Spirit Nights will be scheduled for the year. Mr. Haynes will discuss with MSMS team members and advise if MSMS or if the PTO can hold Chick Fil A spirit nights.

- **Building Community: Dalayne Wadud**

- We provided donuts for the first day of school
- Monthly token of appreciation for the staff
 - August - bottle of water/granola bar
 - September - highlighter
 - October – planning an assembly party. More information will be coming out soon.
- Staff Favorites will be added Website (then promoted on social media)
- Parent/Teacher Conferences are September 22, 2022
 - Providing lunch for the staff. We will have sandwiches from Chick-Fil-A and snacks from a parent sign-up.
- Bus Driver appreciation day was discussed. Determined Maize celebrates this on October 19th. Committee will prepare a token of appreciation to be distributed.
- Bulletin Boards have been updated by Kelly Haynes
- Two Staff lounges will be decorated throughout the year.

- **Website/Social Media: Open Position**

- This is an open position. Kelly and Jenn have been posting on Facebook and keeping the website updated.

Finance/Budget Review: Shallon Stockman/Jenn Vogts

- Jenn reported that The LLC fiscal year end was changed and renewed for \$40 for the prior year and \$40 for the short year. This was done to sync the fiscal year to the school year. The federal fiscal year will also be changed.
- Reports for year to date were provided.
- Discussed that beginning cash over the last three school years has gone from 17,200 in 2020-2021, \$8,300 in 2021-2022, to \$4,400 for this school year. Without carryover funds to spend, we need more fund raising than the past to continue providing support to the school at the same level.
- Current cash in bank balance: \$5,741.14
- We have a Yubbler School Supply credit available for supplies purchased over the past few years of \$764.61. Discussed spending this credit on teacher appreciation gifts and colored folders for the students.
- Jenn proposed a budget for the upcoming year, based on prior year. It includes a minimum of \$5,000 of fundraising in order to maintain the level of support for the school. Mr. Haynes reported that the school does not have any large requests this year. Discussed not spending the entire Mav-In profit this year in order to rebuild funds to set the next school year up for success. Will review depending on funds available this spring.

Principal Report: Cort Haynes

- Mr. Haynes requested snacks to be provided to distribute by administrators to the staff by cart during the day.

Due to conflicts, the October and November PTO meetings needed to be rescheduled.

October meeting will be 6:00 pm - 7:00 pm Tuesday, October 11, 2022

November meeting will be 6:00 pm – 7:00 pm Thursday, November 10, 2022

Meeting Adjourned - 7:30 pm